Appendix 1

Cycle of Submitting Reports to SMT

Month	Title	Type of evidence	Responsibility
April	What is the level of participation by young people with the Youth Service across Caerphilly?	Monitoring and Evaluation Report	Youth/Community
April	Evaluate the scope and effectiveness of the current Public Library Service offer in relation to supporting the development of literacy, numeracy and digital skills.	Monitoring and Evaluation Report	Libraries
April	How effective are strategies to reduce the number of NEETs? Do the percentage of NEETs in Caerphilly compare favourably with the SEWC region and the rest of Wales?	Monitoring and Evaluation Report	Youth/Community
April	What is the impact of FPNs on rates of attendance	Case study	Educational Welfare Service (LP)
April	What is the impact of the LAs use of statutory powers?	Monitoring and Evaluation Report	School Improvement (KC)
April	What is the quality of provision for EOTAS settings (LA provision)	Case study	EOTAS (SE)
May	How does the library service support the LAs commitment to improving quality of experience of pupils identified as vulnerable?	Case study	Libraries
May	How effective is the school improvement service?	Monitoring and Evaluation Report	School Improvement (PW)
May	How effectively does the LA promote Welsh medium education?	Monitoring and Evaluation Report	Early Years/Non maintained settings
May	What is the impact of the Youth forum and Junior forum?	Monitoring and Evaluation Report	Youth/Community (CE)
May	How effective are stakeholder consultations?	Monitoring and Evaluation Report	Youth/Community Additional contributions – all services
May	How effective is the LAs strategy to tackle issues related to substance misuse?	Case study	Healthy Schools (AT) Additional contribution - Inclusion
May	How effectively does the LA monitor child licenses	Case study	Educational Welfare Service (LP)
June	What is the quality of provision for EOTAS settings (external provision)	Case study	EOTAS (SE)
June	How effective is partnerships with additional KS5 provisions?	Case study	School Improvement (PW)

Month	Title	Type of evidence	Responsibility
June	How well does the LA safeguarding team work with regional partners?	Monitoring and Evaluation Report	Safeguarding (HW) Additional contribution - Inclusion
June	What is the impact of family support on parental learning outcomes?	Case Study	Early Years/Non maintained settings
June	What evidence is there to suggest that the music service contributes to the attainment and achievement of all pupils?	Monitoring and Evaluation Report	Music Service (HP)
July	How does the music service support the LAs commitment to improving quality of experience of pupils identified as vulnerable?	Case study	Music (HP)
July	Utilise direct public feedback Customer Satisfaction (CIPFA Plus Survey) Findings to review the impact of local library services on the community.	Monitoring and Evaluation Report	Libraries
July	What is the impact of the Lansbury Park project	Case study	Early Years/Non maintained settings Additional contribution – School Improvement
July	How well does the LA promote Health and Fitness?	Monitoring and Evaluation Report	Healthy Schools (CQ)
July	What is the impact of Healthy and Sustainable Preschool Scheme?	Monitoring and Evaluation Report	Early Years/Non maintained settings
September	How do young people contribute to strategic improvement?	Case study	Youth/Community/ Healthy Schools Additional contribution – all services
September	How effectively does the LA monitor and support elective home education?	Case study	Educational Welfare Service (LP)
September	What is the impact of Flying Start programme against children developmental norm outcomes?	Monitoring and Evaluation Report	Early Years/Non maintained settings
September	How effectively does the LA manage provision for pupils in EOTAS settings?	Monitoring and Evaluation Report	EOTAS (SE)
September	What is the impact of regional partnerships?	Monitoring and Evaluation Report	School Improvement/ Inclusion (PW)
September	How effective are procedures for school admissions?	Monitoring and Evaluation Report	Admissions (AW)
September	Review the library performance against the Welsh Government Standards Core and Quality Indicators.	Monitoring and Evaluation Report	Libraries

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September	What are standards of achievement (additional awards, national and local accreditations) for young people through the Youth Service?	Monitoring and Evaluation Report	Youth/Community
October	How effective is the work of SACRE?	Monitoring and Evaluation Report	School Improvement (PW)
October	What is the effectiveness of elected members and other supervisory boards?	Monitoring and Evaluation Report	School Improvement (KC)
October	How effective is the ongoing management of existing buildings?	Monitoring and Evaluation Report	21st Century Schools (SR)
October	How effective are safeguarding policies, procedures, training, recruitment	Monitoring and Evaluation Report	Safeguarding (HW) Additional contribution - Inclusion
October	Does Estyn Inspections suggest that performance in schools is improving over time?	Monitoring and Evaluation Report	School Improvement (PW)
October	Does categorisation suggest that performance in schools is improving over time?	Monitoring and Evaluation Report	School Improvement (PW)
October	What is the attainment and achievement of vulnerable groups at FP?	Monitoring and Evaluation Report	Inclusion (SE)
November	How is professional learning linked to strategic improvement?	Case study	School Improvement (PW)
November	How effective is the LA in managing statutory responsibilities linked to ALN?	Case Study	Inclusion (SE)
November	How effective are strategies to prevent extremism and radicalisation?	Monitoring and Evaluation Report	Safeguarding (HW)
November	Does the use of WG grants impact on pupil attainment?	Case study	Finance (JS)
November	What is the attainment and achievement of vulnerable groups at KS2?	Monitoring and Evaluation Report	Inclusion (SE)
November	How effective is the Healthy Schools scheme?	Monitoring and Evaluation Report	Healthy Schools (CQ)
November	How good are accredited outcomes for volunteers/workers in the play sector?	Monitoring and Evaluation Report	Youth/Community
November	What is the impact of the Legacy Programme?	Case study	Youth/Community
November	Evaluate the success of the annual Summer Reading Scheme delivered to support literacy levels across the UK.	Monitoring and Evaluation Report	Libraries
November	How well do we provide an appropriate range and number of school places?	Monitoring and Evaluation Report	21st Century Schools (AW)
December	How effective is 21st Century Schools Programme?	Monitoring and Evaluation Report	21st Century Schools (SR)
December	How effective is LA provision for Eco-Schools?	Monitoring and Evaluation Report	Healthy Schools (CQ)/Policy
December	How effective is strategic leadership and overall vision?	Monitoring and Evaluation Report	School Improvement/21st Century Schools (KC/SR)

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December	How effective is the LA in supporting pupils with SPLD difficulties?	Monitoring and Evaluation Report	Inclusion (BC)
December	What is the attainment and achievement of vulnerable groups at KS3?	Monitoring and Evaluation Report	Inclusion (SE)
January	Are examination results indicating that standards in schools is improving over time?	Monitoring and Evaluation Report	School Improvement (PW)
January	What is the attainment and achievement of vulnerable groups at KS4?	Monitoring and Evaluation Report	Inclusion (SE)
January	Are pupil attendance rates improving?	Monitoring and Evaluation Report	Educational Welfare Service (PW)
February	What is the attainment and achievement of vulnerable groups at KS5?	Monitoring and Evaluation Report	Inclusion (SE)
February	Does target setting and progress against targets identify robust processes to raise standards?	Monitoring and Evaluation Report	School Improvement
February	Evaluate the scope and effectiveness of the current Public Library Service offer to secondary schools and pupils at Key Stage 3 and 4 within the County Borough Council.	Monitoring and Evaluation Report	Libraries
February	Does Estyn Inspections suggest that performance in schools is improving over time?	Monitoring and Evaluation Report	School Improvement (PW)
February	21st Century project - review	Case study	21st Century Schools (SR)
March	How effectively does the Youth Service work with education partners?	Monitoring and Evaluation Report	Youth/Community
March	Does the use of WG grants impact on pupil attainment?	Case study	Finance (JS) Additional contribution – School Improvement
March	How well does the LA manage complaints	Monitoring and Evaluation Report	Complaints (AW)
March	How effective are we in the management of information governance?	Monitoring and Evaluation Report	Admin Team (ES)
March	How effective are self-evaluation processes?	Monitoring and Evaluation Report	School Improvement/Admin and Policy (PW/ES)